



## **PROJECT MANAGER – ROADWAY**

### **Company Description**

We are Olsson, a team-based, purpose-driven engineering and design firm. Our solutions improve communities and our people make it possible.

Our most meaningful asset is our people, and we are dedicated to providing an environment where they can continue to learn, grow, and thrive. Our entrepreneurial spirit is what has allowed us — and will continue to allow us — to grow. The result? Inspired people, amazing designs, and projects with purpose.

### **Job Description**

Olsson provides multidisciplinary design services for transportation-related projects including urban and rural highways, interchanges, and municipal roadways. As a Project Manager, you will be a lead project manager for our Roadway team, ensuring successful project deliverables and completion for complex and high-priority projects that may span across multiple teams. You will also provide direction to the Roadway team and ensure quality execution of key projects that provide purposeful, high-quality solutions to successfully solve engineering and design needs.

As a Project Manager, you will take charge of supervising and nurturing the professional and technical growth of team members. Your emphasis on mentorship will contribute to a culture that values skill development, collaboration, and collective success. Together, we can make a positive impact on our communities and play a vital role in shaping the future of transportation infrastructure.

### **Primary Responsibilities**

- Develops project scopes, schedules, and budgets and tracks progress to manage the financial success of projects and ensure timely completion.
- Manages complex contract negotiations.
- Leads the execution of project plans by assembling and managing project teams, coordinating availability of internal resources, and assigning individual responsibilities ensuring technical skills, capabilities, and expertise align with project objectives.
- Serves as primary liaison between all parties involved in a project.
- Monitors progress and measures project performance, ensuring deliverables fall within established scope, schedule, and budget.
- Manages change requests, executes risk management techniques, and implements strategies to minimize negative financial impact to the project.

- Coordinates detailed reviews of technical work to ensure high-quality work is being performed and the terms, conditions, and specifications outlined in the project contract are being fulfilled.
- Maintains an ongoing positive relationship with clients and focuses on exceptional client service to secure future work.
- Documents all project deliverables and maintains comprehensive records including correspondence, design plans, and other project related files.
- Mentors and supervises staff within the team on project management best practices utilizing Olsson Project Management programs and other project support services resources.
- Adheres to regulations and enforces safety standards.

### **Qualifications**

#### **You are passionate about:**

- Working collaboratively with others
- Having ownership in the work you do
- Using your talents to positively affect communities

#### **You bring to the team:**

- Strong communication skills
- Ability to contribute and work well on a team
- Bachelor's degree in civil engineering
- Project management experience including scope, schedule, and budget control
- 10+ years of experience in highway or municipal design
- 5+ years of experience in a project management position
- Must be a registered Professional Engineer (PE)
- Experience with MicroStation and/or AutoCAD Civil 3D

### **Additional information**

Olsson is a nationally recognized, employee-owned firm specializing in planning and design, engineering, field services, environmental, and technology. Founded in 1956 on the very mindset that drives us today, we're here to improve communities by making them more sustainable, better connected, and more efficient. Simply put, we work to leave the world better than we found it.

As an Olsson employee, you'll receive our traditional benefits package (health care, vision, dental, paid time off, etc.), plus you'll:

- Become an owner in the company after your first year through our Employee Stock Ownership Plan (ESOP)
- Engage in work that has a positive impact in communities
- Receive an excellent 401(k) match
- Participate in a wellness program promoting balanced lifestyles
- Benefit from a bonus system that rewards performance
- Have the possibility for flexible work arrangements

Olsson is an EEO employer. We encourage qualified minority, female, veteran and disabled candidates to apply and be considered for open positions. We do not discriminate against any applicant for employment, or any employee because of race, color, religion, national origin, age, sex, sexual orientation, gender identity, gender, disability, age, or military status.

Interested in applying? Please complete our online application here:

<https://jobs.smartrecruiters.com/Olsson/744000036804785-project-manager-roadway>