



Arrington Watkins Architects

# WE'RE HIRING

- Project Architect
- Architect-in-Training
- Project Coordinator
- BIM Modeler
- Summer internships also available

JOIN OUR TEAM...  
GREAT CAREERS BEGIN AT  
ARRINGTON WATKINS ARCHITECTS



## Our sectors:

- Justice / Public safety
- Waste services
- Public works
- Military
- Native American
- Sustainable design / LEED



## You're going to love working here:

- Great opportunities for career development
- Fun work environment
- You will be surrounded by some of the most talented people in the Valley
- Generous benefits
- Flexible work schedules

## CONTACT US

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602.279.4373 | [awarch.com](http://awarch.com)  
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# Project Architect

Project architects manage multiple projects under the direction and supervision of a project director. Important attributes include: dedication, orientation to client service; excellent people, organizational and oral/written communication skills; proficiency in Revit, ability to lead and/or to work as a member of a team; positive attitude.

1. Service the needs of the client
2. Meet schedules
3. Assess requirements of a project and work with a Project Director to determine scope of work, budget and staffing, develop and review proposals, coordinate all aspects of project document completion, guide a design team through construction documentation process, check for code compliance, coordinate with consultants, contractors, and owners.
4. Work with the Project Director to coordinate internal project staffing needs, track and report internal project budgets, project schedules and project progress.
5. Experience and a working knowledge of Revit as a tool for design, presentation and construction documentation is required.

# Architect in Training

There are two roles associated with this job title. We are currently recruiting for both types of roles. The Project Coordinator role manages document production and processes on a wide range of projects. This role works directly under a Project Architect or a Project Manager. The BIM Modeler role is proficient in Revit, and with a good understanding of building systems and components. Must be able to make efficient and creative use of Revit to develop complex presentation and production models based on sketches or verbal input. This role works directly under a Project Coordinator or a Project Architect

Important attributes include: dedication, orientation to client service; excellent people, organizational and oral/written communication skills; proficiency in Revit, ability to lead and/or to work as a member of a team; positive attitude.

#### Project Coordinators:

- Responsible for coordinating and leading the production team on a project in developing the construction documents.
- Minimum 3 years recent experience working with Revit
- Initiates and develops technical level design concepts and details. Assists the Project Manager in the coordination of the consultants' work.
- Responsibilities include organizing, coordinating and researching information, code analysis and troubleshooting in regards to given project assignments by Project Managers
- Provide primary day-to-day design and technical skills necessary to conduct the work

#### BIM Modelers:

- Create initial REVIT project setup
- Minimum 1 year of recent experience working with Revit
- Solid understanding of architecture
- Ensure construction documents accuracy based on BIM Modeling
- Work under direction of design professional and Project Coordinator
- Develop designs utilizing BIM