



## **Construction Estimator Division 5 Metals job profile**

Construction Estimators are generally responsible for estimating work of Division 5 Metal projects. They estimate work by gathering proposals, drawings, blueprints, specifications, and related documents.

In addition, they estimate labor, material, and time requirements in order to be able to compute the overall cost of the project.

## **Construction Estimator job description**

We are looking for a hardworking Construction Estimator Division 5 Metals to join our team! As a Estimator, your main responsibility will be to estimate work of Metals, Architectural Metals, Stainless Steel, Decorative, Structural Steels & Manufacturing Metal projects by gathering proposals, drawings, blueprints, specifications, and related documents.

## **Construction Estimator duties and responsibilities**

- Fulfill client appointments in a timely manner
- Assess projects by identifying project requirements (in regard to time, labor, and material costs)
- Read architectural drawings, blueprints and analyze all the other applicable documents in order to prepare estimates
- Collaborate with contractors, engineers, and architects during estimate creation in order to ensure overall accuracy
- Act as the final say in the calculation, analyzation, and adjustment of estimates
- Present estimates to clients in a timely and polite manner
- Recommend cost-reductions options or "Value Add" options
- Assist sales team in final project preparation transactions
- Maintain thorough records of all project documentation including estimates, sales receipts, and project completion documentation

## **Construction Estimator requirements**

- Previous working experience as construction estimator- 4 years
- In-depth knowledge of project management
- Hands on experience or on-the-job training
- Good understanding of data analysis methods and KPIs
- Familiarity with computer programs such as PlanGrid, SiteDocs, Salesforce, Building Connected, BidSmart, SmartBid
- Good time-management skills
- Ability to multi-task
- Strong interpersonal and communication skills
- Critical-thinker and problem-solver
- BA in engineering, construction or similar relevant field

Please contact Eric Click e. [ERClick@RjRussoLLC.com](mailto:ERClick@RjRussoLLC.com) or 623-328-5196